



STANDING ORDER

Title First Name Surname

Address
.....

Postcode Telephone no(s)

If you are a taxpayer, please sign the declaration overleaf to make your Standing Order worth 25% more to the charity, at no cost to you!

To: THE MANAGER,
..... Bank / Building Society

Address
.....
..... Post code

Sort Code Account no.

Please pay the Bishop Simeon CR Trust the sum of £ each month
 quarter
 year

starting on 200.... until further notice / until after the payment on
(enter end date if applicable).

This replaces any previous Standing Order in favour of the Bishop Simeon CR Trust.

Signed Date

FOR OFFICE/BANK USE ONLY Instruction to Bank: Please remit **quoting customer's name** to:
"Bishop Simeon Trust", CAF BANK Ltd, PO Box 289, ME19 4TA, Sort Code 40-52-40, Account
Number 00016211.

giftaid it GIFT AID *giftaid it*

The Inland Revenue will add 25% to your Standing Order payments
if you sign this form!

You may be aware that from April 2000, the government introduced changes to the system of giving to charities. The Gift Aid scheme now allows us to claim back the tax on all donations, whatever their size, whether one-off or regular (e.g. through a Standing Order).

This is a very valuable form of extra income for the Bishop Simeon Trust, as the tax element represents 25% of your donation. For example, if you give £120 per year (£10 per month) by Standing Order, we can claim an extra £30 from the Inland Revenue, making your donation worth a total of £150 per year.

Here's how it works. If you are making a donation out of income from which tax has been deducted (e.g. from your take-home salary, or from taxable savings, or from a capital gain, etc) the charity can claim some of the tax that you have already paid. Gift Aid also allows the charity to claim the tax that you will pay in the future, provided you remain a taxpayer. Therefore, if you sign the Gift Aid Declaration below, it will last indefinitely – we will not need to ask you to sign again.

If you do not pay tax, please let us know by ticking the appropriate box at the foot of this page.

If you have any queries on any aspect, please do not hesitate to telephone the Bishop Simeon Trust office on 0845 430 1214 (local call rates from any landline in the UK).

GIFT AID DECLARATION

I would like the Bishop Simeon Trust to treat all donations made through this Standing Order, and any other donations I may make in the future until I notify the charity otherwise, as Gift Aid donations.

Signature: Date:.....

Notes

1. You must pay an amount of income tax and/or capital gains tax *at least equal to* the amount of tax that the Trust reclaims on your donations in the tax year.
2. If your circumstances change and you no longer pay tax (or not enough tax to cover the tax portion of your donations), please notify the Bishop Simeon Trust.
3. If you change your name or address, please notify the Bishop Simeon Trust.
4. If you pay tax at the normal (basic) rate, you need do nothing further. No entries in respect of these donations are required on your Self Assessment Tax Return. But if you pay tax at the higher rate you can claim further tax relief through your Self Assessment Tax Return.
5. You may cancel this declaration at any time by writing to the Bishop Simeon Trust.

If you DO NOT pay tax, please tick this box so that we do not trouble you again.

Bishop Simeon Trust
Wren House
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Watford
WD18 0JG

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Email admin@bstrust.org