

# Community Fundraising Volunteer

## Role Description



<b>Location</b>	Upper Calder Valley (Hebden Bridge, Mytholmroyd, Todmorden)
<b>Hours</b>	7 hours per week - flexible, occasional weekends or evenings
<b>Responsible to</b>	Director
<b>Background</b>	The Bishop Simeon trust has been helping vulnerable children in South Africa for thirty years. Our work helps them to reach their full potential in life to become the future leaders South Africa needs. We also build local community led services so that they may continue to transform the lives of children independent of our support.
<b>Role Description</b>	<p>Could you use your skills and enthusiasm to promote the Bishop Simeon Trust locally? This could involve running a stall at an event, speaking on behalf of the Trust to potential supporters, attending cheque presentations or putting up posters. You would have the opportunity to organise events and engage your community in supporting us. Based on your personal interests and skills, your responsibilities could include any of the following:</p> <ul style="list-style-type: none"> <li>• Local fundraising and awareness events</li> <li>• Staffing a stall at an event</li> <li>• Putting up posters or handing out flyers</li> <li>• Delivering a presentation to a school in your local area</li> <li>• Attending cheque presentations</li> <li>• Be a local contact for existing and new supporters</li> <li>• Approaching individuals, schools, shops and commercial organisations for sponsorship and donations</li> </ul>
<b>What will you gain?</b>	<ul style="list-style-type: none"> <li>• Develop fundraising skills</li> <li>• Develop event management skills</li> <li>• Meet new people</li> <li>• Be active and engaged</li> <li>• Learn more about international development</li> <li>• Add value to your local community</li> <li>• Contribute to the transformation of children's lives in South Africa</li> </ul>
<b>Skills required</b>	<ul style="list-style-type: none"> <li>• Great people skills - approachable and friendly</li> <li>• Organised and reliable</li> <li>• Excellent written and verbal communication</li> <li>• Trustworthy and able to handle money</li> <li>• Positive, enthusiastic and persuasive.</li> <li>• Interest in international development</li> </ul>
<b>Training and Support</b>	You'll work with our Director who will provide induction training to help you learn more about our history and work, as well as our approach to fundraising and communications. The Director will provide ongoing support in the role and link you to the team in the UK and South Africa.
<b>Salary</b>	This is an unpaid role, however we will offer travel and subsistence allowances in line with policies and business need.

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